

CITY DEVELOPMENT CORPORATION OF EL CAMPO

Regular Meeting

October 17, 2016

Board Members present: Wesley Lange, John Hancock, Larry Russell. David Allgayer entered the meeting at 2:15 PM.

Board Members Not Present: Kinnan Stockton.

Staff Present: Carolyn Gibson, Executive Director, Beverly Supak, Economic Development Specialist

Others Present: Courtney Sladek, City Finance Director; Mindi Snyder, City Manager; Leeanna Shimek, Director, Northside Education Center.

Wesley Lange called the meeting to order at 2:00 PM.

Wesley Lange took role of Directors and noted a QUORUM.

Larry Russell led the Pledge of Allegiance.

Item #4. Public Comments: There were no public comments.

Intentionally move to:

Item #6. Receive annual report from Northside Education Center – Leeanna Shimek. NO action taken.

Item #5. Review and consider approval of minutes of the Regular Meeting of September 19, 2016. MOTION by Larry Russell to approve the minutes of the Regular Meeting of September 19, 2016, seconded by John Hancock. MOTION passes unanimously.

Item #7. Review bills and financial report. NO action taken

Item #8. Receive report on CDC Amended Budget for fiscal year ending September 30, 2016. NO action taken

Item #9. Review and consider Winfield Solutions lease/sublease due for renewal December, 2016, and take any necessary action. MOTION by David Allgayer to renew Winfield Solutions lease for \$3,000/month and to allow Kinnan Stockton to sign the new agreements on behalf of the board, seconded by Larry Russell. MOTION passes unanimously.

Item #10. Review and consider Job Creation Incentive Policy, and take any necessary action. MOTION by John Hancock to revise the Business Incentives program to include job creation only, changing the hourly wage and incentive percentage as follows:

<u>Hourly Wage</u>	<u>Eligible Incentive</u>
\$13.00-\$18.99/hour	8% of annual salary/job
\$19.00-\$23.99/hour	10% of annual salary/job
\$24.00 +/hour	12% of annual salary/job

seconded by Larry Russell. MOTION passes unanimously.

Item #11. Receive report regarding BriMark Builders hotel opportunity. NO action taken.

Item #12. Closed Session was not conducted.

Item #14. Review and consider holding a Board Retreat for Strategic Planning in January, 2017, and take any necessary action. The date of January 23, 2017, was tentatively set, with no action taken.

Item #15. Receive and consider Director's and Eco. Dev. Spec. Reports and taken any necessary action. NO action taken.

Item #16. Review and consider November 21, 2016 meeting date, and take any necessary action. MOTION by Larry Russell to move the meeting date to November 14, 2016, seconded by David Allgayer. MOTION passes unanimously.

Wesley Lange adjourned the Regular Meeting at 3:17 PM.