

CITY DEVELOPMENT CORPORATION OF EL CAMPO

Regular Meeting

March 21, 2016

Board Members present: Kinnan Stockton, David Allgayer, Wesley Lange, Larry Russell, John Hancock.

Staff Present: Carolyn Gibson, Executive Director; Beverly Supak, Economic Development Specialist.

Others Present: Mindi Snyder, City Manager; Ronny Collins, City Attorney; Courtney Sladek, City Finance Director; Kyle Smith, SBDC; John Lessenger, El Campo Superwash Laundry.

Kinnan Stockton called the Meeting to order at 3:00 PM.

Kinnan Stockton took role of Directors and noted a QUORUM.

Larry Russell led the Pledge of Allegiance.

Item #4. Public Comments:

At this time, any person with City Development Corporation-related business, not scheduled on the agenda, may speak to the CDC Board. In compliance with the Texas Open Meetings Act, the CDC Board is limited to making a statement of specific factual information in response to the inquiry, or reciting existing policy, but may not discuss, deliberate, or take any action on any item. The issue may be placed on a future agenda for consideration.

Item #5. Receive annual report and funding request from Kyle Smith, Director, U of H Coastal Plains Small Business Development Center, and take any necessary action. Mr. Smith was presented with the grant funds by Kinnan Stockton.

Item #6. Presentation of grant funds to El Campo Superwash Laundry – John Lessenger. Mr. Lessenger received the grant funds from Kinnan Stockton.

Item #7. Review and consider approval of minutes of the Regular Meeting of February 22, 2016. MOTION by Larry Russell to approve the minutes of the Regular Meeting of February 22, 2016, seconded by Wesley Lange. MOTION passes unanimously.

Item #8. Review and consider approval of minutes of the Special Called Meeting of February 29, 2016. MOTION by Larry Russell to approve the minutes of the Special Called Meeting of February 29, 2016, seconded by Wesley Lange. MOTION passes unanimously.

Item #9. Review and consider adoption of minutes of Joint Strategic Planning Meeting with City Council from February 22, 2016. MOTION by Larry Russell to adopt the minutes of the Joint Strategic Planning Meeting with City Council from February 22, 2016, seconded by Wesley Lange. MOTION passes unanimously.

Item #10. Review financial report, and take any necessary action.

- a. Courtney Sladek reviewed the February, 2016, finances.
- b. Final audit report was received from Sanderson & Knox.

Item #11. Workshop:

- a. Revitalization Program. MOTION by Larry Russell to table the discussion until a committee could review all aspects and make recommendations, seconded by John Hancock. MOTION passes unanimously. A committee was formed comprised of Wesley Lange, Larry Russell, Carolyn Gibson and Beverly Supak to review all aspects of the Revitalization and report to the Board at the next regularly scheduled meeting of April 18, 2016.
- b. Meisel Industrial Complex Deed Restrictions and Protective Covenants. MOTION by Larry Russell to accept the proposed changes as discussed, seconded by David Allgayer. MOTION passes unanimously.

Item #12. Hold a Closed Session to:

Discuss and deliberate economic development negotiations, as authorized by Section 551.087 of the Texas Government Code regarding:

Project Star

No closed session was held.

Item #16. Receive and consider Director's and Eco.Dev.Spec.reports, and take any necessary action.

Carolyn Gibson presented the draft agenda for FY 2016-2017 Budget workshops as follows:

- a. April 18, 2016: Begin Budget preparation
- b. May 16, 2016: Budget Workshop – Board and Staff
- c. June 20, 2016: Budget Workshop – Board and Staff – Adoption of Budget?
- d. June 27, 2016: Budget presented to Council
- e. July 18, 2016: **IF Necessary:** additional CDC Budget workshop
- f. July 25, 2016: FY 2016-2017 Budget presented to City Council
- g. Sept. 12, 2016: Public hearing of Budget at City Council meeting
- h. Sept. 26, 2016: Adoption of FY 2016-2017 Budget by City Council.

Carolyn Gibson also reported on the progress being made with revamping and updating the City Development Corporation's website, www.elcampoeco.org, with Trista Lauritsen. No action necessary.

Kinnan Stockton adjourned the Regular Meeting at 4:33 PM.