

CITY DEVELOPMENT CORPORATION OF EL CAMPO  
REGULAR MEETING  
October 19, 2015

Board Members Present: Kinnan Stockton, David Allgayer, Larry Russell, Wesley Lange.

Board Members not present: John Hancock

Staff Present: Beverly Supak, Eco. Development Specialist/Interim Director

Others Present: Mindy Snyder, City Manager; Ronny Collins, City Attorney; Rebecca Munos, Chamber of Commerce; Leeanna Shimek, Director, Northside Education Center, Courtney Sladek, Finance Director, City of El Campo; Steve Ward, City Councilman.

Kinnan Stockton called the Meeting to order at 3:03 PM.

Kinnan Stockton took roll of Directors and noted a QUORUM.

Wesley Lange led the Pledge of Allegiance.

Item #4. Public Comments:

At this time, any person with City Development Corporation-related business, not scheduled on the agenda, may speak to the CDC Board. In compliance with the Texas Open Meetings Act, the CDC Board is limited to making a statement of specific factual information in response to the inquiry, or reciting existing policy, but may not discuss, deliberate, or take any action on any item. The issue may be placed on a future agenda for consideration.

Item #5. Review and consider approval of minutes of the Regular Meeting of September 21, 2015.

MOTION by Larry Russell to approve the minutes of the Regular Meeting of September 21, 2015, seconded by Wesley Lange. Motion passes unanimously.

Item #6. Review minutes of Special Called Joint Meeting City Council, CDC, EDC, Chamber of Commerce, and ECISD of September 22, 2015. No action taken.

Item #7. Review and consider approval of minutes of Special Called Meeting of CDC – Discussion of Personnel Matters, of October 14, 2015. MOTION by Larry Russell to approve the minutes of the Special Called Meeting of October 14, 2015, seconded by Wesley Lange. Motion passes unanimously.

Item #8. Receive Northside Education Center quarterly report from Leeanna Shimek, and take any necessary action. No action taken.

Item #9. Review financial report, and take any necessary action.

- a. Sales tax report – Beverly Supak reported the sales tax figures from the Comptroller’s website for the beginning of the new fiscal year.
- b. Retail Strategies – Mindi Snyder reported that this firm was under contract for one more year.

- Item #10. Review and consider Revitalization Program, and take any necessary action.
- a. Overview of FY 2014-2015 – Beverly Supak reported that the Revitalization Program paid out \$113,000 in said fiscal year, with \$50,000 pending two programs that are nearing completion.
  - b. Support Brief of Revitalization Program – Ronny Collins reported that the Support Brief was near completion.

Item #11. Review and consider Goals and Objectives of the City Development Corporation for FY 2015-2016, and take any necessary action. MOTION by Larry Russell to accept the Goals and Objectives for FY 2015-2016 as presented, seconded by David Allgayer. MOTION passes unanimously.

Item #12. Review and consider the first signed “Agreement Regarding the Construction of Improvements” with Tx.DOT and the City of El Campo in regards to the future development of frontage roads along I-69, with the CDC pledging \$501,000, and take any necessary action. MOTION by Wesley Lange to accept the revised signed agreement as presented, seconded by David Allgayer. MOTION passes unanimously.

Item #13. Review and consider updates to the Policy Manual for the City Development Corporation, and take any necessary action. Ronny Collins reported that the policy was still being studied and would be addressed at the November Board meeting.

Item #14. Review Winfield lease correspondence, and take any necessary action. Ronny Collins reported that the correspondence was informational and no changes were made. No action taken.

Kinnan Stockton adjourned the Regular Meeting into Closed Session at 3:36 PM.

Meeting reconvened into Open Session at 4:12 PM.

Item #16. Take action regarding Closed Session.

Regarding the accrual of benefits – MOTION by Larry Russell to change the policy for the accrual of vacation and sick leave benefits to reflect the benefits of the City of El Campo, effective November 1, 2015, seconded by David Allgayer. MOTION passes unanimously.

Kinnan Stockton adjourned the Open Session at 4:14 PM.