

CITY DEVELOPMENT CORPORATION OF EL CAMPO
REGULAR MEETING
July 26, 2011

Board Members Present: Alan Heskamp, Wesley Lange, Randy Collins, David Allgayer

Board Members Absent: Kinnan Stockton

Staff Present: Chandra Spenrath, Executive Director;

CDC Attorney: Ronny Collins, Duckett, Bouligny & Collins

Others Present: Richard Young, Mayor of El Campo; Mindi Snyder, El Campo City Manager; Leeanna Shimek, Northside Education Center; Kyle Smith, University of Houston Coastal Plains Small Business Development Center; Michael Wall, and Lorie VanGorp, El Campo Little League; Chris Barbee, El Campo Community Services Director; Cecil Davis, El Campo Economic Development Corporation; Steve Ward, El Campo City Councilman.

1. President Alan Heskamp called the Meeting to order at 3:00 pm.
2. President Alan Heskamp took roll of Directors and noted a QUORUM - Board Director Kinnan Stockton was absent.
3. Leeanna Shimek updated – Northside Education Center Quarterly
Leeanna presented grid showing number of students served and number of credit hours taken as of July 2011. Gave an overview of programs offered this summer at NEC. NEC is on track to exceed what was done last year. Thanked CDC for the partnership that has been shared with NEC.
4. Update on Project Diamond/EC Little League, discuss and take any necessary action.
The Board reviewed an update provided by Michael Wall that was included in the Board Packet. The update stated the recently held fundraiser and celebration was successful. Executive Director Spenrath stated that she requested an update on the grant application progress from Michael Wall and Lori VanGorp, but had not received a response.

Lorie VanGorp stated that she has received a rejection from Baseball Tomorrow Funds – needs not met, able to re-apply in one year. She is waiting on information about various grants from KC railroad charity, HEB, Community Grant, and Astros. Working with Musco Lighting to plan financing for lighting. Discussed current balance further.

5. The minutes from the Regular Meeting of June 27, 2011 were in the Board Book for approval.

MOTION to approve the minutes of the Regular Meeting of June 27, 2011 as presented was made by Ronnie Collins and Seconded by Wesley Lang. The Motion passed unanimously.

6. The bills and financial reports for the month of June were reviewed.

7. Hold an Executive Session to:
 - A. Consult with Attorney as authorized by Section 551.071 of the Texas Government Code, regarding the Earl Joy suit.
 - B. Discuss personnel matters, as authorized by Section 551.074 of the Texas Government Code, regarding administrative position.

8. Open Session reconvened at 3:20:

- A. Take action, if necessary regarding Consolation with Attorney: None.
- B. Take action, if necessary regarding personnel matters:
 - a. MOTION was made by Alan Heskamp to hire an assistant to replace Jessica. Salary will remain the same. The motion was seconded by Wesley Lange and passed with a vote of five to one. Randy Collins opposed the motion.

MOTION was made by Randy Collins give Executive Assistant Jessica Shanks \$360 longevity pay for her anniversary date as of July 1. David Allgayer Seconded the Motion and it passed unanimously.

9. Review Office Space Lease Agreement with City of El Campo, discuss and take any necessary action.

Wesley Lange made the MOTION for the CDC to approve the draft agreement with the city of El Campo. David Allgayer Seconded the Motion and it passed five to one. Randy Collins abstained because of a conflict of interest.

10. _____ made the MOTION to Adjourn the meeting at 4:15 pm. _____
Seconded the Motion and it passed unanimously.