

The mission of the City Development Corporation of El Campo is to promote economic development and growth in El Campo while protecting the unique quality of life that exists in the community.

**CITY DEVELOPMENT CORPORATION OF EL CAMPO
REGULAR MEETING MINUTES- JANUARY 27, 2020**

1. President Kinnan Stockton called the Regular Meeting of the CDC Board of Directors to order at 2:04pm.
2. Board Members present were Kinnan Stockton, Larry Russell and Tommy Hitzfeld. David Allgayer and Cuatro Strack were absent. Kinnan Stockton confirmed the presence of a Quorum. Executive Director Carolyn Gibson, City Manager Courtney Sladek and City Finance Director Brittini Nanson were also present.
3. Tommy Hitzfeld led the Pledge of Allegiance.
4. Public Comments: There were none.
5. Larry Russell moved to approve the Minutes of the Regular Meeting October 21, 2019, the Called Meetings October 28, 2019, December 4, 2019, and January 7, 2020, and the Joint Workshop November 25, 2019. Tommy Hitzfeld seconded the motion which passed unanimously.
6. Brittini Nanson reviewed Financial Reports and Investments Reports – No action was necessary.
7. Carolyn Gibson reviewed the Accounts Payable and Sales Tax Reports – No action was necessary. Staff has been sending all payables to President Kinnan Stockton for approval prior to submitting to the City for checks. Kinnan asked they be sent to the entire Board for review. Staff will send agenda, minutes and financials only to the Board before the meeting. The entire packet will be printed as usual for the meeting.
8. Kinnan Stockton adjourned the Regular Meeting at 2:21pm to go into Closed Session to:
 - a. Discuss and deliberate: economic development negotiations as authorized by Section 551.087, consultation with attorney as authorized by Section 551.071, and real estate negotiations as authorized by Section 551.072 of the Texas Government Code regarding the following:
 1. Lease/Sale of CDC Property Located at 1717 Divide Street, El Campo
 2. Project Crash
 3. Project Sleep
 4. SWIG Business Park
9. Kinnan Stockton reconvened Open Session to consider actions to be taken from Executive Session. Tommy Hitzfeld moved clarify Infrastructure Grant for Project Sleep to be \$50,000 paid to the Developer, per Certificate of Occupancy issued by the City, to reimburse Developer for infrastructure costs to put in road, water and wastewater, up to maximum of \$200,000.00. Larry Russell seconded the motion which passed unanimously. There was no other action resulting from Closed Session.
10. Carolyn Gibson presented the Director's report- with discussion on Houston Area Realtors' Commercial Gateway subscription, the Wharton County Job Fair to be held February 18, 2020 at the Wharton Civic Center, timely submission of the CDC's 2020 Eminent Domain Report, the 2019 annual audit of the CDC by Pattillo, Brown & Hill, LLC and the cost to remain \$4,500.00, and El Campo Memorial Hospital's presentation to Rotary on the new building. She also presented the International Economic Development Council's sponsoring of a Strategic Planning Session for the CDC, at no cost to the CDC, and possible times and dates for the session.
11. Next date for Board of Directors Meeting will be Monday, February 10, 2020 at 1pm, immediately following the Joint Meeting with Wharton EDC at noon that day.
12. Due to time sensitive matters the Joint Meeting with Wharton Economic Development Corporation will be held Monday, February 10, 2020 at 12:00pm with the CDC providing lunch for those attending.
13. Kinnan Stockton adjourned the meeting at 3:36pm.