

CITY DEVELOPMENT CORPORATION OF EL CAMPO
REGULAR MEETING
May 18, 2015

Board Members Present: Kinnan Stockton, Wesley Lange, David Allgayer, John Hancock, Larry Russell

Staff Present: Chandra Spenrath, Executive Director; Beverly Supak, Eco. Development Specialist

Others Present: Randy Collins, Mayor; Mindy Snyder, City Manager; Ronny Collins, City Attorney; Clay Harris, City of El Campo Director of Public Works; Scott Chambers, Jr.'s Smokehouse; Paul John Herrman, El Campo Economic Development Corporation.

Kinnan Stockton called the Meeting to order at 3:00 PM.

Kinnan Stockton took roll of Directors and noted a QUORUM.

Wesley Lange led the Pledge of Allegiance.

Item #4. Public Comments:

At this time, any person with City Development Corporation-related business, not scheduled on the agenda, may speak to the CDC Board. In compliance with the Texas Open Meetings Act, the CDC Board is limited to making a statement of specific factual information in response to the inquiry, or reciting existing policy, but may not discuss, deliberate, or take any action on any item. The issue may be placed on a future agenda for consideration.

Item #5. Review and consider approval of minutes of the Regular Meeting of April 20, 2015.

MOTION made by Larry Russell to approve minutes of Regular Meeting of April 20, 2015, seconded by Wesley Lange. The MOTION passed unanimously.

Item #6. Receive and review information regarding Revitalization Program.

Item #7. Receive Jr.'s Smokehouse update and request for extension by Scott Chambers.

- a. Scott Chambers requested that, due to USDA delays and the final product of jerky being perfected, the Board grant an extension to the previously stated completion date, to July 15, 2015. MOTION by Larry Russell to grant the extension to July 15, 2015, seconded by David Allgayer. MOTION passed unanimously.

Item #8. Review and consider engagement letter from Sanderson, Knox & Co., L.L.P., for year ending September 30, 2015, and take any necessary action. MOTION by John Hancock to approve the services of Sanderson, Knox & Co., L.L.P., subject to a satisfactory accounting of the scope of the audit by Kinnan Stockton, seconded by Wesley Lange. MOTION passed unanimously.

Item #9. Review 4a/4b special election results and discuss planned Joint Workshop with City Council. to be held on May 26, 2015, in City Hall.

Item #10. Review financial report and take any necessary action.

- a. Office relocation expenses

Item #11. Review and consider proposal from Jackson Signs in the amount of \$1180, for cleaning and painting signs at Meisel Park, and installing a sign on the Northside Education Center.

MOTION by John Hancock to approve the proposal from Jackson Signs, seconded by Larry Russell. MOTION passed unanimously.

Item #12. Review Lease Agreement with Northside Education Center, and take any necessary action.

MOTION by John Hancock to allow Kinnan Stockton to sign the final document, seconded by David Allgayer. MOTION passed unanimously.

Item #13. Review Board of Directors Terms of Office.

Kinnan Stockton adjourned the regular meeting at 3:36 PM into Closed Session.

Meeting reconvened into Open Session at 5:33 PM

Item #16. Deliberately skipped to Item #16, Review and consider CDC Policy updates, and take any necessary action. MOTION by Wesley Lange to adopt policies similar to the City of El Campo, to update the CDC Policy of October, 2006, seconded by Larry Russell. MOTION passed unanimously.

Item #15. Consider information taken from Closed Session, and take any necessary action.

- a. Project Ranger: MOTION by John Hancock to accept the proposed offer by Project Ranger, with certain conditions as discussed, seconded by Larry Russell. MOTION passed by majority, with David Allgayer abstaining.

Kinnan Stockton adjourned the regular meeting at 5:39 PM.